



Adopt-A-Bus Shelter Program

Keep Tampa Bay Beautiful administers the Adopt-A-Bus Shelter Program for Hillsborough Area Regional Transit. The Adopt-A-Bus Shelter Program is a great opportunity for individuals, corporations, or groups to give back to the community through stewardship of public bus shelters. Adoptees make a huge impact by volunteering to maintain and/or improve their adopted site in a highly visible way. [CLICK HERE](#) to view a map of the bus routes in Hillsborough County.

Fees

Participation in this program is free of charge.

Signage

A sign will be ordered and placed at the adopted bus shelter after two consecutive monthly cleanups are held.

Adopt-A-Bus Shelter Requirements

1. Consist of at least 1 adult for every 5 youth
2. Must be a minimum of 12 years of age to cleanup the shelter
3. Commit to a 2-year agreement
4. Complete an annual safety training
5. Hold monthly cleanups at adopted shelter
6. Schedule cleanups in advance online, [CLICK HERE](#). (minimum of 2 weeks' notice)
7. All volunteers must sign the liability waiver form in advance of the cleanup
8. Review safety guidelines with the volunteers before the cleanup
9. Wear safety gear at all times during cleanup
10. Submit Project Report Form and the Liability Waiver after each project to remain in good standing with the program. [CLICK HERE](#) to submit online
11. Update Keep Tampa Bay Beautiful with any change of contact information
12. Report vandalism or solicitation at adopted shelter to Keep Tampa Bay Beautiful or HART

PROCEDURES PRIOR TO CLEANUP

1. Adoptees must schedule their cleanup online a minimum of two weeks in advance. This notification is necessary to coordinate cleanups with HART staff and to pack supplies in a timely manner.
2. Adoptees must make arrangements to secure the necessary quantity of safety equipment and materials from Keep Tampa Bay Beautiful. Please note gloves and



vests are machine washable and should be reused throughout the course of the contract.

3. At the cleanup, the Adoptees shall:
 - a. Review safety guidelines with all participants
 - b. Require all participants to sign liability waiver in advance
 - c. Distribute equipment and supplies
 - d. Ensure all participants are wearing safety gear

PROCEDURE AFTER CLEANUP

1. Within 2 business days after the cleanup, the Adoptees must complete the following reports and return them to Keep Tampa Bay Beautiful
 - a. [Project Report Form](#)
 - b. [Liability Waiver Form](#)
2. If possible, please place all trash collected in garbage can(s) at shelter. Trash can also be given to HART bus drivers or placed at an intersection and info can be sent to adoptaroad@keptbb.org for quick removal (pictures are helpful!!). Please mark location of bags (or disposal of bags) and mark on your Project Report Form.
3. If desired, recyclable materials may be collected and disposed of by the group.
4. Any suspected hazardous material and heavy or large items shall be reported to Keep Tampa Bay Beautiful, who will arrange for the removal of these items by appropriate personnel.

Upon completion/termination of adoption agreement, all remaining supplies must be returned to Keep Tampa Bay Beautiful